1. Booth Registration

- Each business must register in advance and provide a primary contact name.
- Booth check-in and setup is between 8:00 AM and 9:00 AM on the day of the event.
- The event opens to the public at 2:00pm
- Booths must remain set up until the end of the event.

2. Booth Space & Equipment

- Each business will be assigned a 10'x10' space.
- Participants must bring their own tent, table, chairs, and any display materials.
- Electricity will not be provided—plan accordingly.
- All tents must be anchored with weights, buckets, or blocks-no staking into pavement.

• Displays must remain within the assigned space and not interfere with neighboring booths.

3. Booth Activities & Promotion

- Giveaways, samples, and promotional materials are encouraged.
- Businesses may not sell products at the booth.
- Participants are encouraged to engage with attendees in a professional and welcoming manner.

4. Clean-Up & Conduct

• Keep booth areas clean, safe, and presentable at all times.

• Inappropriate conduct, materials, or disruptive behavior may result in removal from the event.

5. Awards & Recognition

• All business booth participants are eligible for: London Spirit Award – Best overall booth décor, energy, and engagement

• Recognition will be announced during the awards presentation at approximately 4:30 PM.

6. Liability

• All participants enter at their own risk.

• The London Business Association, Church Unlimited, and event sponsors are not responsible for accidents, injuries, or equipment damage.